

# DRAYCOTT IN THE CLAY PARISH COUNCIL

## Minutes of Parish Council Meeting held on 12 February 2015

Apologies: Chairman Cllr Kenneth Rudman

Present: Vice Chairman Cllr Mark Flavell (Chaired meeting)  
Cllrs Sue Fulford, Robert Hardwick (part), Barbara Marshall,  
Nicholas Preston and Arthur Renshaw  
Parish Clerk Mrs Rita Hill  
1 Member of the Public

Minutes of the last Parish Council were agreed as read. Proposed by Cllr Barbara Marshall. Seconded by Cllr Sue Fulford. All in favour.

### Declaration of Interests

There were no declarations of interest.

### Policies, Procedures and other related documents

Vice Chairman to review all the documents, especially the Media Policy. **Action – Vice Chairman.**

### Matters Arising

**Fly tipping in Yew Tree Lane and in Banktop Road.** ESBC has raised a job and will investigate.

**Dog fouling in Yew Tree Lane.** ESBC has acknowledged email sent.

### **Issues with Mr Andrew Griffiths MP.**

**a) The Green, Pipehay Lane.** Mr Andrew Griffiths has responded saying he has written to the Fire Service and Ambulance Service asking for their support. West Midlands Ambulance Service has come back to him saying that they have not had any particular issues but that does not mean there is not a problem – the highway needs to be accessible. He is waiting to hear from the Fire Service and hopes to build a case to get something done.

**b) St Augustine's First School.** Mr Andrew Griffiths MP has received reassurance back from Cllr Ben Adams and advised that Cllr Ben Adams will write direct to the Parish Council - nothing received as yet.

**c) Gritting.** Mr Andrew Griffiths MP has written to Cllr Mark Deaville and waits a response.

**d) Community Council of Staffordshire re funding may be cut to the ACRE Network.** Press release received stating DEFRA will continue to maintain funding.

**Kuehne & Nagel Site.** Parkwood Consultancy has advised they are progressing towards an application. Chairman suggested contacting the Consultancy one week before the next meeting for an update on their plans. Cllrs agreed. **Action – Parish Clerk.**

**Bridlepath from the Riddings to Coton in the Clay.** Cllr Arthur Renshaw brought to Cllrs attention an article in a recent Parish Magazine. **Action – Cllr Arthur Renshaw to check and advise Parish Clerk. With regard to the gate catches on two other gates Cllr Arthur Renshaw to check and advise the Parish Clerk. Depending on the outcomes Parish Clerk to advise SCC Rights of Way.**

**Land North of Woodlands Rise, Draycott in the Clay (previous ESBC application ref P/2014/00697).** Mr Tom Bevan of JVH Town Planning Consultants Ltd has acknowledged minutes and confirmed that they had taken all comments on board and that a revised application would be submitted to ESBC within next few weeks.

### **Accounts for Payment**

Mrs R Hill, Parish Clerk salary February 2015 and expenses	£365.69
Staffordshire Pension Fund, Employer's (£90.42) and Employee's (£26.18) Contribution Rate re Mrs R Hill's pension (February payment)	£116.60
MAC Groundwork Contractors Ltd, Supply and install replacement tyre on the cableway	£143.76

All of the above accounts were proposed for payment by Cllr Barbara Marshall and seconded by Cllr Sue Fulford. All in favour. **Action - Parish Clerk to action the payments.**

Vice Chairman raised that the next payment for the playing field lease was due on 23 February, but on same day the RPI is to be reviewed, as the Parish Council has to pay before 23 February and as the Council has not been advised of any change Cllrs agreed to pay the amount as advised in the Archdiocese of Birmingham's letter dated 27 November 2013.

RCAB Barton Our Lady of Perpetual Succour, Lease of the Playing Field for the period between 23/02/2015 and 22/02/2016	£680.89
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The above account was proposed for payment by Cllr Nicholas Preston and seconded by Cllr Arthur Renshaw. All in favour. **Action - Parish Clerk to action the payments.**

Bloomin' Gardens and Landscapes Ltd has advised that there has been a glitch with their new accounting system and have confirmed that two invoices 637117 for £222.30 dated 11 December 2014 and 637279 received for £222.30 dated 28 December 2014 do not have to be paid. Cheque no. 1246 for £222.30 has been returned. A cheque had not been written out for invoice 637279.

Letter of thanks received from the Village Hall Committee for the donation towards the Senior Citizens Christmas party. Noted.

Cllr Arthur Renshaw apologised that he had omitted at January's Parish Council meeting from those who attended the Senior Citizens Christmas party that they wished to thank

the Parish Council for donating money towards the party. Cllrs noted this and were pleased to hear that the event went well.

Vice Chairman distributed the current receipts / payments accounts for 2014 / 2015.

### **General Correspondence**

**SCC re Pension – Discretionary Policies.** Vice Chairman asked that the document be circulated to Cllrs and suggested that the Parish Council adopted the Discretionary Policies at the next meeting unless any Cllr has an issue with them. **Action – Parish Clerk and Cllrs.** Where the document makes reference to Staffordshire County Council this would refer to Draycott in the Clay Parish Council instead and that any questions raised in the future relating to the policies would be put forward to the Parish Council for a decision.

**ESBC re Reminder of key Date for Parish Council Elections 7 May 2015.** Cllrs were advised of the dates.

**ESBC re Your Parish Council – Emergency Plan and Parish Emergency Volunteers.** Noted.

**ESBC re Your Parish Council – Rest Centre training.** Noted.

**SCC re Superfast Broadband.** Discussion took place with regard to the correspondence received. Cllrs agreed to a reply stating cannot promote service at the moment as the system does not deliver the broadband speeds as advertised. **Action – Parish Clerk.**

**Proposed Federation of St Augustine's First School and The Churnet Valley Federation comprising All Saints First School, Denstone and St Peter's First School, Alton.** Vice Chairman read out the key points, which included an open consultation meeting at St Augustine's School on Monday 9 March at 6.00pm for any interested parties to attend, plus people can give their views as part of the consultation process. Copy of the letter to be sent to Cllrs so that they can respond individually. **Action – Parish Clerk and Cllrs.**

### **Planning Applications and Related Matters**

Chairman advised the meeting of the planning decision received. Since the last meeting the Parish Clerk had contacted SCC Rights of Way for their opinion as to whether the ménage would interfere with the footpaths. They had responded saying in their view it would not.

**ESBC re Neighbourhood Planning in East Staffordshire – Newsletter January 2015.** Noted.

**ESBC re Conservation Area Appraisals.** Noted.

### **Circulars Received**

**ESBC re Register of Electors – Notice of Alteration.** Noted.

NHS East Staffordshire Clinical Commissioning Group re Improving Lives Update Events. **Details to Mrs Jenny Murphy and Cllr Arthur Renshaw to place in the noticeboards.**

Glasdon re Product literature. Noted.

SLCC re The Clerk. **Details to the Parish Clerk.**

### **Highway / Traffic Matters**

**GATSOs.** Request for the data has been sent to Mr Ian Shaw – details waited.

**Community Speed Watch scheme.** Training of the volunteers who signed up is to take place on 28 February. Cllr Arthur Renshaw advised that he had signed up for the training. Vice Chairman hoped to attend the training as well and asked the Parish Clerk to complete the form and send off on his behalf. **Action – Parish Clerk.**

**Road Safety Partnership.** Waiting for the data from the latest trailer mounted SID.

**Reinstatement of green footpath in Stubby Lane.** Works have been carried out. Cllr Arthur Renshaw spoke to a person who came out to look at the site, who agreed that some of the work was not up to standard and said they would speak to their manager – waiting feedback from this.

**A519 and A515 average speed designs.** Response received from Mr Graham Hunt saying would not rotate the camera every six months. Cllrs agreed to a reply saying that the Parish Council was very disappointed on the grounds that the SCC is refusing to extend the average speed design project and cannot guarantee a camera staying in one of the GATSOs. **Action – Parish Clerk.**

**Joint County / Parish meeting.** Waiting for a date from Mr Graham Hunt.

**Pothole near to Aston bridge on A515.** Issue reported to Highways and a job has been raised (4007982).

**Manhole cover opposite Granary Court, Stubby Lane.** Issue reported to Highways and a job has been raised (4004392).

**Email via Borough Cllr Robert Hardwick from Mr Andy Mason, Senior Project Manager re A50 Improvements.** Vice Chairman suggested to Cllrs that a reply be sent to Mr Andy Mason stressing the importance that both the diversionary routes and construction traffic routes in both stages of construction avoid both the B5017 and A515 through the village. Cllrs agreed. **Action – Parish Clerk.**

**Advertising signs on Moreton Lane traffic island.** Carried over from December meeting:

Waiting further information prior to a letter being sent. Cllr Robert Hardwick outlined a possible alternative proposal and said he would find out timescales.

**Action – Cllr Robert Hardwick.**

**Proposed A515 Weight Restriction south of Draycott in the Clay.** Vice Chairman raised that at the Parish Council meeting on 11 July 2013 Cllrs present at the time discussed and voted (5 Cllrs for and 1 Cllr against) on the proposal by Kings Bromley and Yoxall Parish Councils to support the introduction of a weight restriction. Vice

Chairman reiterated that the proposal would not affect those businesses on Marchington Industrial estate and the Kuehne & Nagel site that need access to their premises. Vice Chairman advised Cllrs that he has been notified again by Kings Bromley and Yoxall Parish Councils that they are preparing to have a go at putting this restriction in place. Cllr Arthur Renshaw raised with the Vice Chairman that at the last Parish Council meeting Mr Andrew Griffiths MP advised of the erection of signage relating to alleviating HGVs in the Burton area during the early part of 2015. Vice Chairman added that Draycott in the Clay Parish Council was being asked to participate in a joint group, as asked if any Cllrs had changed their position from July 2013 and wished to enquire of Cllr Sue Fulford her position as she had left the July 2013 meeting before she had chance to vote. Cllr Sue Fulford replied saying she was in favour of the weight restriction. The remaining Cllrs present took a vote in favour of joining Kings Bromley and Yoxall Parish Councils to press for a weight restriction on the A515 south of Draycott in the Clay – 4 Cllrs for and 1 Cllr against. Vice Chairman to report back to Kings Bromley and Yoxall Parish Councils saying Draycott in the Clay Parish Council will join in with the campaign. **Action – Vice Chairman.**

### **Village Facilities, Maintenance and Landscaping**

**Weekly inspection reports.** Inspection reports received – no immediate action required.

**Signs / Noticeboard.** Discussion took place about the proposed dog fouling signs on the waste bins and the four site signs, in that, one noticeboard could possibly be a cheaper alternative. Various options were discussed. Cllr Arthur Renshaw said that he was currently pursuing a possible alternative. Cllrs agreed to leave this item with Cllr Arthur Renshaw. **Action – Cllr Arthur Renshaw.**

**Bloomin' Gardens & Landscapes Ltd – site meeting.** Bloomin' Gardens has advised that they were waiting for a response from ESBC Health & Safety.

**Annual Inspection of Play Area.** Chairman has spoken to MAC Groundwork to see if they could revise their quote – details waited. Cllr Nicholas Preston advised that he has tightened up the spinner bolts.

**Kissing gate.** Response received from SCC Rights of Way advising that installation of a ramp had been agreed by Cllr Arthur Renshaw and the landlord of The Swan. Cllr Arthur Renshaw advised Cllrs that he had not agreed to any such solution. Cllrs acknowledged this. Cllr Barbara Marshall to contact the landlord and then inform the Parish Council of the outcome. **Action – Cllr Barbara Marshall.** Cllrs agreed to send a reply to SCC Rights of Way depending on the response from the landlord as the proposed ramp would be on his land. **Action – Parish Clerk.**

Cllr Robert Hardwick entered the meeting room

### **Village Hall Update**

**Possible future works.** A list of potential works has been received from the Village Hall Committee. Cllrs agreed to invite the Committee to April's Parish Council meeting to discuss the items. **Action – Parish Clerk.**

**Constitution.** Vice Chairman to contact the Treasurer of the Committee regarding the Constitution of the Hall. **Action – Vice Chairman.**

**Flooding of Village Hall.** Update waited from Highways. A stop has been put on the order with Timbuild. Cllr Arthur Renshaw met with Timbuild regarding an alternative proposal to replace the 4 inch guttering with 6 inch and redirect the water flow to the far end by the bay window. Timbuild thought the alternative proposal was a possibility but asked that before he gave a quote that a water test be carried out to find out where the drain goes to. Cllrs agreed on a date to run the test. **Action – Cllrs.**

### **Any Other Business**

Diary note from Parish Council meeting held on 6 February 2014:

**Landfill Site, Moreton Lane.** Cllrs agreed to contact Mr Peter Lunt, Closed Site Manager, Biffa Waste Service Ltd for an update as to when the footpaths will be reopened on the site. **Action – Parish Clerk.**

Mr John Wood has agreed to carry out the internal audit for the current financial year.

Cllr Robert Hardwick raised that he has been informed by Mr Andrew Griffiths MP that a self-help grit bin is to be placed on the corner of the A515 with Pipehay Lane.

Cllr Arthur Renshaw raised on behalf of the Village Hall Committee that their annual Race Night is to be held on 7 March.

**As no other business arose the open meeting closed 9.20p.m.**

**Date of the next monthly meeting: Thursday 12 March 2015, 7.30 pm, Village Hall.**

**Signed**

**Date**

**Chairman**

### **2015 – Dates of Parish Council meetings:**

<b>9 April</b>	<b>14 May</b>	<b>11 June</b>	<b>9 July</b>	<b>10 September</b>
<b>8 October</b>		<b>12 November</b>		<b>10 December</b>

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall.

Draycott in the Clay Parish Council has adopted the Model Publication scheme as approved by the Information Commissioner. Details are available via the Parish Council meeting or via the Parish Clerk.